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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

July 16, 1945

The Board of Regents of Murray State Teachers College met in regular quarterly session, in the Office of the President, at 10:00 A. M. on Monday, July 16, 1945, the third Monday in July. Dr. C. E. Crume, Mr. Claude Winslow, Judge Charles Ferguson and Mr. George Hart were present. In the absence of Chairman John Fred Williams, Vice Chairman Charles Ferguson presided.

Upon invitation from the Board of Regents, President Emeritus J. W. Carr and Dean William G. Nash sat in on the meeting of the Board.

Report of the President

In the absence of President James H. Richmond, because of illness, the Report of the President was submitted to the Board by Mr. M. O. Wrather, Assistant to the President, as follows:

REPORT OF THE PRESIDENT

July 16, 1945

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

- I. Approval of the Minutes of the Board of Regents
I recommend the approval of the Minutes of the Board of Regents for the meeting held on May 31, 1945, since copies of these Minutes have been mailed to the individual members of the Board.
- II. Report of the Committee on Entrance, Credits, Certification and Graduation
- III. Resignations

A. Mr. Robert Crowell Resigns as Geography Instructor

Mr. Robert Crowell has resigned as Instructor in Geography, his resignation becoming effective June 23, 1945, and I have accepted his resignation.

B. Resignation of Mrs. Dulcie Swann Douglass, Bookmobile Librarian

Mrs. Dulcie Swann Douglass has submitted her resignation as Bookmobile Librarian, effective July 1, 1945; and under the authority granted me by the Board of Regents, I have also accepted her resignation.

C. Resignation of Mrs. Christine Strong, Library Clerk

Mrs. Christine Strong has resigned as Library Clerk, effective May 31, 1945, and I have accepted her resignation as of that date.

D. Resignation of Mr. Robert Byars, Night Watchman

Mr. Robert Byars has submitted his resignation as Night Watchman, effective May 4, 1945, and it has been accepted as of that date.

E. Mrs. Myrtle Cooper's Services Terminated

The services of Mrs. Myrtle Cooper, who was employed in the Dining Hall during the illness of Mrs. Frocie Downs, were discontinued on May 31, 1945, when Mrs. Downs was able to resume her duties.

F. Resignation of Mr. Glockous Stone, Fireman

Mr. Glockous Stone submitted his resignation as Fireman, effective June 3, 1945, and it has been accepted as of that date.

G. Dr. Chas. Hire's Request

IV. Employment of Faculty and Administrative Staff and Salary Adjustments

A. Mr. W. M. Caudill To Receive Additional Salary for Extra Work as Dean of Men

Mr. W. M. Caudill's work as Dean of Men has been such that I am recommending that he be paid an additional \$150.00 for work which might not have been recognized fully in his salary payments from January 1, 1945 to June 11, 1945.

B. Mr. Robert Crowell Employed Instructor

Mr. Robert Crowell was employed as Instructor in Geography at a salary of \$225.00 per month, beginning June 7, 1945.

C. Miss Gladys Fewell Employed Critic Teacher

As I advised you at a previous Board meeting, I asked Mr. Carmon M. Graham, Director of the Training School, to make recommendations to me for the employment of the Critic Teachers needed at the Training School during the summer session. On his recommendation, therefore, I have employed Miss Gladys Fewell as Critic Teacher of Commerce at a salary of \$150.00 per month, beginning June 4 and continuing through July 28, 1945.

D. Mrs. Martha Huie Guthrie Employed Critic Teacher

Mrs. Martha Huie Guthrie has likewise been employed as Critic Teacher in the Training School at a salary of \$150.00 per month, beginning June 4 and continuing through July 18, 1945. She is Home Economics Critic and has a Junior High School subject.

E. Mr. Edd Filbeck Employed Instructor College-Navy

Mr. Edd Filbeck has been employed to teach Geography for the college and History in the Navy program at a salary of \$225.00 per month, beginning June 18, 1945.

F. Miss Margaret Lamb's Name Changed to Mrs. Margaret Lamb Cavitt

Miss Margaret Lamb, Secretary to the Dietitian, has recently married, so her name on the pay roll has been changed to Mrs. Margaret Lamb Cavitt.

G. Miss Celia Miller Employed Bookmobile Librarian

Miss Celia Miller has been employed as Bookmobile Librarian to fill the place left vacant by the resignation of Mrs. Douglass. She is to receive a salary of \$125.00 per month, effective July 1, 1945.

H. Mrs. Christine M. Strong Employed Library Clerk

Mrs. Christine M. Strong was employed as Library Clerk at a salary of \$100.00 per month, beginning May 1, 1945.

I. Mr. Edgar Butler Employed Farm Laborer

Mr. Edgar Butler was employed as Farm Laborer at a salary of \$60.00 per month, beginning April 1, 1945.

J. Mr. L. P. Butler Employed Farm Laborer

Mr. L. P. Butler was employed as Farm Laborer at a salary of \$60.00 per month, beginning April 1, 1945.

K. Mrs. Frocie Downs Resumed Work in Dining Hall

Mrs. Frocie Downs, who has been on leave of absence because of illness, resumed her work in the Dining Hall on June 1, 1945, therefore her name has been returned to the pay roll.

L. Mrs. Herbert Farmer Employed Dishwasher

Mrs. Herbert Farmer has been employed as Dishwasher at a salary of \$78.20 per month, effective June 1, 1945.

M. Mr. Jewell Hackett Employed as Mechanic

Mr. Jewell Hackett has been employed as Mechanic at a salary of \$115.00 per month, beginning June 1, 1945.

N. Salary of Mrs. Reba Henson Adjusted

The assignments of Mrs. Reba Henson, Dishwasher USN, were changed on May 1, 1945; and since her duties were lessened, her salary was accordingly adjusted, and she is being paid at the rate of \$72.45 per month instead of \$78.20 as heretofore.

O. Salary of Mr. Walter Jackson, Janitor, Adjusted

On June 1, 1945 the assignments of Mr. Walter Jackson, Janitor, were reduced, and his salary has, therefore, been adjusted accordingly. He is now being paid at the rate of \$960.00 on an annual basis instead of \$1,140.00 as heretofore.

P. Salary Increase for Mr. O. R. Jeffrey

The duties of Mr. O. R. Jeffrey, Janitor, were increased on June 1, 1945, and his salary likewise was increased from \$85.00 to \$110.00 per month, as of that date.

Q. Mr. Hoyt Linn Employed Janitor

Mr. Hoyt Linn was employed as Janitor at a salary of \$80.00 per month, beginning June 1, 1945.

R. Mr. Glockous Stone Reemployed as Fireman

Mr. Glockous Stone was reemployed as Fireman shortly after his resignation from that post. His new employment became effective on July 1, 1945, and he will receive a salary of \$90.00 per month.

S. Employment of Mr. Galen West

Mr. Galen West was employed as Watchman at a salary of \$83.33 per month, beginning May 13, 1945; and, according to previous commitment, his salary will be paid at the rate of \$100.00 per month, effective July 1, 1945, which increased allotment has already been set up in the budget.

T. Salary Increase for Miss Oneida Wear, Cashier

In order that her salary may be in harmony with that of others holding positions of similar responsibility, the salary of Miss Oneida Wear has been increased to \$135.00 per month, effective July 1, 1945.

U. Mrs. A. Carman Employed as Instructor OSYA (Supervising the Cannery)

Mrs. A. Carman was employed as Instructor OSYA (supervising the Cannery), beginning March 5, 1945 and continuing for a period of seventeen weeks, at a salary of \$207.00 for the time designated. The War Training Program, under which this project has been operating, was discontinued on May 31, 1945, twelve days before the termination of the college's contract, so, according to instructions received, application was made to the Vocational Education Division of the State Department of Education for reimbursement on the unpaid balance of the OSYA contract. This application was approved at the meeting of the Board of Regents on May 31, 1945 and has been signed by the State Board of Education and returned to this office.

V. Mr. E. B. Howton Transferred from Navy back to College Faculty

Mr. E. B. Howton has been transferred from his assignments as teacher for the Navy in the

U. S. Navy Academic Refresher Unit back to his original position in the college faculty, Department of Agriculture, as of June 30, 1945, at a salary of \$3,200.00.

W. Mr. Jim Major Employed Instructor USN

Mr. Jim Major was employed as Instructor USN at a salary of \$225.00 per month, beginning June 25, 1945.

X. Salary Increase for Dr. F. G. Friedmann, Instructor USN

I am recommending that the salary of Dr. F. G. Friedmann, Instructor USN, be increased from \$250.00 to \$265.00 per month, beginning July 1, 1945. His salary is paid by the Navy.

Y. Salary Increase for Dr. Robert D. Highfill, Instructor USN

I recommend that Dr. Robert D. Highfill, Instructor USN, be granted a salary increase from \$250.00 to \$265.00 per month, effective July 1, 1945. His salary also is paid by the Navy.

Z. Leave of Absence for Mrs. Leone Utterback, Matron

Mrs. Leone Utterback, Matron, has requested a leave of absence for the last half of the summer term, beginning July 12 and continuing through August 18, 1945, and her request has been granted.

V. Contract for College Bookstore

VI. Contract with Murray College School Company

VII. U. S. Naval Academic Refresher Group Report by Mr. M. O. Wrather

A. Increase in number of boys assigned to Refresher Group on August 9, 1945

B. Renewal of Contract No. NOp366 for year beginning July 1, 1945

VIII. Report of the Business Manager

IX. Thomas P. Norris Student Loan Fund Report

A. Report of \$3,000.00 Additional U. S. Treasury Bonds Purchased from Surplus Funds in Account of Thomas P. Norris Student Loan Fund as per Authorization of Board of Regents on April 16, 1945

B. Filing of \$3,000.00 Additional U. S. Treasury Bonds for Safekeeping

On July 17, 1944, the Board of Regents passed a resolution directing the Treasurer of the Board of Regents to file in the safety deposit box, used by her for filing official college papers, the U. S. Treasury bonds which had been purchased from the surplus in the Thomas P. Norris Student Loan Fund. The bonds purchased in accordance with the Board's authorization of April 16, 1945 are being held awaiting the direction of the Board as to their safekeeping.

- X. Rental of Warren S. Swann Memorial Dormitory for Another Year
- XI. Naval Reserve Officers' Training Corps
- XII. Veterans Administration Contract
- XIII. Letter from Executive Board of Alumni Association
- * XIV. Auditor's Report
- * XV. President's Annual Report
- * XVI. Leave of Absence for Miss Maude Cochran, Nurse

Miss Maude Cochran has requested a leave of absence from her duties as Nurse, beginning July 19 and continuing through September 17, 1945, because of the serious illness of her sister; and her request has been granted, pending approval by the Board of Regents.

- * XVII. Extension of Leave of Absence for Mr. Rue L. Beale

Mr. Rue L. Beale, who has been on leave of absence, working with the Office of Price Administration, has requested that his leave be extended from July 1, 1945 to January 1, 1946 in order that he may continue his work with that organization. Since Mr. Beale's leave has been extended, semiannually, for the past two years, to enable him to aid in the important program of the Office of Price Administration, I recommend that he be granted this further extension which he has requested.

- * XVIII. Resignation of Mrs. Steve Jones, Dining Hall Assistant

Mrs. Steve Jones has submitted her resignation as Dining Hall Assistant, effective May 31, 1945, and I recommend that it be accepted.

- * XIX. Employment of Mrs. Burley Scott, Dining Hall Assistant

Mrs. Burley Scott has been employed as Dining Hall Assistant at a salary of \$78.20 per month, beginning July 1, 1945, to fill the place left vacant by the resignation of Mrs. Steve Jones. I recommend that her employment be approved.

- * XX. Reemployment of Mr. Joseph N. Garton

Mr. Joseph N. Garton was granted a leave of absence for duty in the U. S. Army through August 22, 1941. Mr. Garton was an officer in the Reserve Corps of the Regular Army before the war, and was granted a leave from his duties as a member of our Music faculty with the understanding that he would resume work at the opening of the fall term in 1941, if he did not receive his call, in the meantime, to remain in the service. As Mr. Garton has been continuously in active service, I am calling attention to the fact that his name was not included in the list of faculty members elected when the budget for 1945-46 was adopted on April 16, 1945. Under the circumstances, I recommend that Mr. Joseph N. Garton be reemployed as a member of the faculty in the Fine Arts Department (Music) for the year beginning July 1, 1945 and ending June 30, 1946, at the same salary he was receiving when he went into military service, \$1,800.00.

* XXI. Employment of Mrs. Wilma Outland, Clerk in Registrar's Office

Mrs. Wilma Outland has been and will continue to be employed, as needed, as Clerk in the Office of the Registrar at the rate of \$120.00 per month.

* XXII. Employment of Mrs. Oscar Corbin, Supervisor Fine Arts Building Lounge

Mrs. Oscar Corbin has been employed as Supervisor in the Lounge of the Fine Arts Building at a salary of \$50.00 per month on a part-time basis, beginning July 12, 1945 and continuing through August 18, 1945.

* XXIII. Employment of Secretary to the Librarians

* XXIV. Employment of Geography Instructor

In view of the fact that Mr. W. M. Caudill has resigned, it is necessary that an instructor be employed to begin work at the opening of the fall quarter, to teach Geography and allied subjects in the Social Science Department.

* XXV. Mr. Price Doyle's Letter of July 3, 1945 Requesting Additional Voice Teacher

* XXVI. Mr. Price Doyle's Letter of July 6, 1945 Concerning Instructor in the Dance for Fine Arts and Physical Education Departments

* XXVII. Letter from Lieutenant E. C. Keefe, Commanding Officer U. S. Navy Academic Refresher Unit, Advising Services of College Nurse Are No Longer Needed

* XXVIII. Consideration of the Position of Dean of Men

* XXIX. Employment of Mr. Theodore Hart, Instructor USN

Mr. Theodore Hart has been employed as Instructor USN at a salary of \$250.00 per month, beginning July 12, 1945.

* XXX. Employment of Mr. C. E. Branscome, Instructor USN

Mr. C. E. Branscome has been employed as Instructor USN at a salary of \$250.00 per month, and he is to begin his services on August 1, 1945.

* XXXI. Employment of Mr. Thomas I. Porter, Instructor USN

Mr. Thomas I. Porter has been employed as Instructor USN at a salary of \$225.00 per month, beginning August 1, 1945.

* XXXII. Continued Employment of Mrs. A. Carman as Instructor OSYA (Instructor at the Cannery); Mr. W. H. Brooks, Supervisor

Since the provisions of the contract for the operation of the cannery at Murray State Teachers College have been fulfilled, arrangements have been made for a new contract for the continued operation of the cannery. In keeping with the provisions of the application, Mrs. A. Carman has been employed to continue her work as Instructor OSYA (Instructor at the Cannery), beginning July 2, 1945 and continuing for a period of twenty-four weeks, for which services the college will be reimbursed in the sum of \$365.00 by the Division of Vocational Education of the State Department of Education; and under the provisions

of the same contract, Mr. W. H. Brooks has been employed as Supervisor of the Cannery, for the same length of time, and the college will be reimbursed by the Division of Vocational Education in the sum of \$91.25 for his services. This application for OSYA course was signed by the college representative and forwarded to the Division of Vocational Education of the State Department of Education for approval. It has, now, been signed by officials of the Department of Education, and returned to this office.

* XXXIII. Regional Library

* XXXIV. Health Workshop

* XXXV. Dormitory Space - Housing Conditions

* XXXVI. Letter from Donall H. Sylvester, Richmond, Virginia, (E. S., 1932) Offering To Establish Annual Scholarship of \$100.00 for Junior or Senior Majoring in Chemistry

* XXXVII. Employment of Mr. Harlan M. Mize, Instructor USN

Mr. Harlan M. Mize has been employed as Instructor USN at a salary of \$225.00 per month, effective on or about August 8, 1945, employment to be dated on day services actually begin.

* XXXVIII. Football Schedule for Fall of 1945

* XXXIX. Kentucky Rehabilitation Program; Designation of College Coordinator

* XL. Lease of Fine Arts Building

I suggest that action with reference to the rental of space in the Fine Arts Building, under authority of the resolution passed by the Board on April 16, 1945, be postponed.

* XLI. Proposed Budget for 1946-1947 for Presentation to the Legislature

* XLII. Leave of Absence for Miss Nadine Webb Overall

Miss Nadine Webb Overall has requested a leave of absence from September 24, 1945 to June 1, 1946 in order that she may continue with her graduate study, toward her Doctor's degree, at Yale University. Miss Overall states that she had discussed her proposed plans with President Richmond, previous to his illness, and that her tentative request met with his approval; I am recommending, therefore, that a leave of absence be granted to her for the time indicated.

- * President Richmond had started work on these agenda before his illness became critical, so the beginning pages are as he would have submitted them. I have tried to submit other items in the light of the best information I have been able to gather. All members of the administrative staff and faculty have been very cooperative and helpful in preparing these agenda. Starred items have been placed on the agenda after Mr. Richmond's illness.

Respectfully submitted,

M. O. Wrather
College Administrative Officer

Approval of the Minutes

Motion was made by Mr. Hart that the Minutes of the Board of Regents for the meeting held on May 31, 1945, copies of which were mailed to the individual members of the Board, be approved and signed. This motion was seconded by Dr. Crume, and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification and Graduation

Mr. Wrather submitted and read the report of the Committee on Entrance, Credits, Certification and Graduation, and recommended that the degrees be conferred and the certificate renewed in accordance with the recommendations of the Committee, as follows:

July 16, 1945

To the Board of Regents
Murray State Teachers College

Gentlemen:

You will find Vivian Hale's name in the list of those who have applied for a BACHELOR OF SCIENCE degree in August. On July 11 she completed her requirements for her degree. This day is also her birthday. She asked if her degree could be granted on that day; and if it meets with your pleasure, may her degree be granted as of July 11, 1945?

Very truly yours,

Cleo Gillis Hester
Mrs. Cleo Gillis Hester
Registrar

July 16, 1945

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

The following students have applied for degrees to be granted in August, 1945. If they complete all the requirements for the degree for which they are applying by August 18 or August 31, 1945, we recommend that you grant their degrees as of August 18 or August 31, 1945.

BACHELOR OF MUSIC EDUCATION

Marjorie Larue Arnett
Virginia Frances Clark
Ella Sue Harris Dickinson

Dallie Jeanne Cayear Greene
Eddie Jenkins Melton

BACHELOR OF SCIENCE IN HOME ECONOMICS

Bessie Thurman Kerlick

Nan Elizabeth Ligon

BACHELOR OF SCIENCE

Angelyn Brandon
 Barbara Ruth Diuguid
 Vivian Marie Hale
 Lavern Howard
 Marjorie Shroat Huie
 Herbert Taylor Hurley
 William Jefferson Inman
 Mrs. Nannie Oakley Johnston
 Eudora Grisham Kemp
 Attie Mae Little

Mina Lee Corley Lowery
 Gaynell Lee Manuel
 Dorothy Novella Martin
 Margaret McDonald
 Margaret McGaw
 Annie Laurie Paschall
 Nellouise Schmaus
 Marion Sharborough
 Jewel Kathryn Thomas
 Georgia Benedict Wear

BACHELOR OF ARTS

Gene Elizabeth Faucett

MASTER OF ARTS IN EDUCATION

Harold Cleon Watson

We recommend that the COLLEGE CERTIFICATE of Eppie Lee Wilcox be renewed for life, as she has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the Acts of the General Assembly of 1930.

Very truly yours,

Cleo Gillis Hester
 Wm. G. Nash
 A. M. Wolfson
 F. D. Mellen
 Price Doyle

Motion was made by Mr. Hart that the report of the Committee on Entrance, Credits, Certification and Graduation be approved and the degrees be granted and the certificate be renewed as recommended therein. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Bachelor of Science Degree Granted Miss Vivian Hale on Her Birthday, July 11, 1945

Mr. Wrather read to the Board the statement of the Registrar to the effect that Miss Vivian Hale, whose name is on the list of students who had applied for a Bachelor of Science degree in August, completed her requirements for her degree on July 11, 1945, which was her birthday, and that she had requested that her degree be granted as of that day if it met the pleasure of the Board.

Motion was made by Mr. Hart that the DEGREE OF BACHELOR OF SCIENCE be granted Miss Vivian Hale as of July 11, 1945, which was her birthday, in accordance with her request. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Dr. Chas. Hire's Request for Additional Salary Disapproved; Employment of Head of Physical Sciences Department Authorized

Mr. Wrather brought the request of Dr. Chas. Hire again to the attention of the Board, stating that since President Richmond had notified him of the Board's action in declining to grant him an additional year's leave of absence and in requesting him to resume his duties in our faculty on September 1, 1945, Dr. Hire had advised that he could not return to this college for the amount of money offered him when he was reelected for the current year, \$3,800.00. He reported

further that President Richmond had agreed to increase his salary to \$4,000.00 per year, but that Dr. Hire had stated that he could not accept less than \$4,500.00, which amount Dr. Richmond had written him could not be paid. Mr. Wrather called attention, also, to the fact that even though Dr. Richmond, in his letter of June 18, 1945, had requested Dr. Hire to write a formal letter of resignation, in order to keep the records straight, no further word had been received from him. Then, Mr. Wrather recommended that the Board of Regents pass a resolution authorizing the employment of some one to fill the position of Head of the Physical Sciences Department.

Motion was made by Mr. Hart that negotiations with Dr. Chas. Hire be closed and that the Board of Regents authorize the selection and employment of some one to fill the position of Head of the Physical Sciences Department. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Faculty and Administrative Staff and Salary Adjustments Approved

Motion was made by Mr. Winslow that the employment of members of the faculty and administrative staff and the salary adjustments of certain individuals be approved as reported and recommended in Item IV, Sections A-Z of the President's Report, except in the case of Mr. W. M. Caudill. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Contract for College Bookstore with Mr. Lee Clark Renewed

Mr. R. E. Broach, Business Manager, was called upon to report to the Board concerning the College Bookstore; and his report included a list of the profits paid to the college by Mr. Lee Clark, Manager of the Bookstore, during the past six years, under the contract, which specifies that the college shall receive ten per cent of the gross sales as its portion of the earnings. Mr. Broach called attention to the fact that, under the terms of the contract, Mr. Clark's profit for 1944-45 had decreased several hundred dollars, and for that reason Mr. Clark was requesting that the contract for the following year, 1945-46, provide that the college's portion of the profits be reduced from ten per cent to seven per cent of the gross sales. Mr. Broach added that he had discussed this with President Richmond, before his illness, and they had agreed that a decrease in the college's portion of gross sales, from ten per cent to eight per cent, would be fair to Mr. Clark.

Motion was made by Mr. Hart that the contract with Mr. Lee Clark for the operation of the College Bookstore during the year 1945-46 be renewed under the same terms as heretofore, with the exception that the college's portion of the gross sales shall be reduced from ten per cent to eight per cent with the understanding that Mr. Clark's portion shall not exceed \$2,100.00 for the coming year and that any earnings ordinarily due him above that amount shall revert to the college. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Contract with Murray College School Company Renewed for Another Year

The Business Manager's recommendation to the effect that the contract with Murray College School Company be renewed for another year was read to the Board. His recommendation indicated that \$1,442.50 is the sum of money due to be paid by the college

during the coming year to cover the interest on the Golf Club property, the fourth payment on the Underwood property and the fourth payment on the Tune property. Mr. Broach called attention to the fact that President Richmond was one of the signers of the contract for that company, and he suggested that because of his illness, the Board of Regents should indicate that the signature of some one else on the new contract in his stead will be acceptable.

Motion was made by Mr. Hart that the contract with Murray College School Company be renewed for the coming year, as recommended, and that the signature of Dr. William G. Nash on the new contract, on behalf of Murray College School Company, in the absence of President Richmond, will be acceptable. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

U. S. Navy Academic Refresher Unit Report by Mr. M. O. Wrather

At this point, Mr. M. O. Wrather submitted and read his report on the U. S. Navy Academic Refresher Unit, which was received and filed.

Report of the Business Manager

Next, the Report of the Business Manager was submitted by Mr. R. E. Broach, and he made additional comment and explanations, verbally, about some of the items covered.

Thomas P. Norris Student Loan Fund Report

Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, submitted his report of this fund, as follows:

REPORT OF NORRIS STUDENT LOAN FUND FOR QUARTER ENDING JUNE 30, 1945

CASH FOR QUARTER

Receipts

Cash on hand April 1, 1945	\$3,046.96
Collected on principal of notes	\$732.15
Collected on interest on notes	293.65
Collected on interest on government bonds .	<u>46.75</u>
	<u>1,072.55</u>

Total collections and cash on hand \$4,119.51

Expenditures

Loans to students	\$ 93.00
Expenses:	
Long distance telephone calls	9.75
Investment in government bonds	<u>3,000.00</u>
Total expenditures	<u>\$3,102.75</u>

Balance cash on hand June 30, 1945 \$1,016.76

Bank balances June 30, 1945:

Bank of Murray	\$ 641.40
Peoples Bank	<u>375.36</u>
	<u>\$1,016.76</u>

NOTES RECEIVABLE FOR QUARTER

Notes on hand April 1, 1945	\$12,260.80
Loans made during quarter	<u>93.00</u>
	12,353.80
Collected on principal of notes during quarter	<u>732.15</u>
Notes on hand June 30, 1945	<u>\$11,621.65</u>

OTHER ASSETS

Cash invested in government bonds - June 1944	\$5,000.00
Cash invested in government bonds - May 1945	3,000.00
	<u>\$8,000.00</u>

R. E. Broach
Custodian Norris Student Loan Fund

Note: Notes in the sum of \$1,580.00 were turned over to Waylon Rayburn, Attorney, for collection. Of this amount he has collected \$215.50. He is still trying to collect these notes, but collections are slow.

Rental of Warren S. Swann Memorial Dormitory for Another Year

Mr. Wrather called the attention of the Board to the fact that it was necessary to renew the contract for the rental of Warren S. Swann Memorial Dormitory, for storage space, and the machine shop for another year in order to provide a sufficient amount of money to maintain the Bond Fund and the operation and maintenance account for that building; and he recommended that the present contract be renewed for one year beginning July 1, 1945 and continuing through June 30, 1946, at a monthly rental fee of \$400.00.

Motion was made by Mr. Hart that the contract for the rental of Warren S. Swann Memorial Dormitory, including the shop, at \$400.00 per month, be renewed for a period of one year, beginning July 1, 1945 and continuing through June 30, 1946. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Approval of the Report of the Business Manager

Motion was made by Mr. Winslow that the Report of the Business Manager be approved and filed. This motion was seconded by Dr. Crume, and was carried unanimously.

Filing of U. S. Treasury Bonds Purchased from Surplus Funds in Thomas P. Norris Student Loan Fund

Motion was made by Mr. Hart that the \$5,000.00 U. S. Treasury bonds purchased from surplus in the Thomas P. Norris Student Loan Fund, and now in the custody of Miss Alice Keys, as Treasurer, be turned over to Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund; that the \$3,000.00 U. S. Treasury bonds purchased likewise from said surplus, since the last meeting of the Board, and now in the custody of Mr. George Hart, also be turned over to Mr. R. E. Broach; and that Mr. Broach be and is hereby authorized to secure a lock box for the safekeeping of these bonds and to provide such protection as is usually provided. This motion was seconded by Mr. Winslow, and was carried unanimously.

Veterans Administration Contract

Mr. Wrather reported to the Board of Regents that the Renewal Agreement with Murray State Teachers College for the training of veterans under the provisions of the Vocational Rehabilitation Act, which had previously been signed by President Richmond, had been approved for another year by the Veterans Administration, as of July 1, 1945. This Renewal Agreement, Contract No. VA27r vr-17, was received and filed.

Letter from Executive Board of Alumni Association

Next, Mr. Wrather read to the Board a letter which President Richmond had received from the Executive Board of the Alumni Association of Murray State Teachers College, under date of May 30, 1945, and a copy of Dr. Richmond's reply to that letter. These were received and filed.

Naval Reserve Officers' Training Corps Not Assigned to Murray

Mr. Wrather reported that an official communication had been received from Vice Admiral Randall Jacobs, under date of May 3, 1945, to the effect that it was not possible to include Murray State Teachers College in the list of twenty-five colleges and universities that had been approved for the establishment of additional Naval Reserve Training Corps units.

Proposed Budget for 1946-47 and 1947-48 Submitted to Superintendent of Public Instruction

Mr. Wrather reported to the Board that after returning from conference with Superintendent of Public Instruction John Fred Williams, Frankfort, Kentucky, President Richmond had prepared and submitted, under date of June 18, 1945, a proposed budget request for Murray State Teachers College for 1946-47 and 1947-48. Mr. Wrather added that it had been considered wise to file this proposed budget request early in order that those who have official responsibility in connection with securing the State Appropriation for the operation of this college might have ample time, before the next meeting of the State Legislature, to become familiar with its financial needs; this was desirable, he stated, in order that provision should be made for sufficient funds for the proper administration of Murray State Teachers College when the war is over, and also to insure that the education of the young people attending this institution may continue on a high level in the meantime. Copies of the budget request were submitted to the Board members, and it was discussed informally.

Consideration of the Position of Dean of Men

Mr. Wrather called to the attention of the Board the situation in connection with the vacancy in the position of Dean of Men. He read a letter from Dr. Ella R. Weihing, Dean of Women, concerning the desirability of filling this vacancy before the opening of the fall term of college. This matter was discussed informally, but no official action was taken in regard to the selection of a Dean of Men.

Auditor's Report

At this point, Mr. Wrather submitted and read to the Board of Regents the report on Murray State Teachers College for the year ending June 30, 1944, which was submitted to the Honorable Simeon Willis, Governor of Kentucky, by C. I. Ross, Auditor of Public Accounts, under date of June 22, 1945, after having been prepared by Messrs. Earl H. Day and Cressel Edwards, representatives of the Auditor. This report was received and filed.

Annual Report for President James H. Richmond

Next, Mr. Wrather presented and read to the Board the Annual Report for the fiscal year of 1944-45, which he had prepared for President James H. Richmond in his absence from his office because of illness.

Motion was made by Mr. Winslow that the Annual Report for President James H. Richmond, as submitted and read by Mr. M. O. Wrather, be approved and spread on the Minutes of the Board of Regents. This motion was seconded by Mr. Hart, and was carried unanimously. The report follows:

ANNUAL REPORT FOR PRESIDENT JAMES H. RICHMOND

July 16, 1945

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

President James H. Richmond has made nine Annual Reports to this Board. This would be his tenth Annual Report. No attempt is being made to write a report as he would write it; but, in view of the fact that so many worthwhile things have occurred during this year, it was believed that a summary of the year's activities should be made, as was President Richmond's custom.

Enrollment ✓

The enrollment for the fiscal year which closed June 30, 1945 is as follows:

Second Term Summer Quarter, 1944	148
Fall Quarter, 1944	455
Winter Quarter	403
Spring Quarter	383
First Term Summer Quarter, 1945	294
<u>Training School</u>	
Summer School, 1944	211
Fall Semester	347
Spring Semester	338

In order that a comparison may be made, the enrollment for the year closing June 30, 1944 is also listed:

Second Term Summer Quarter, 1943	170
Fall Quarter, 1943	322
Winter Quarter	289
Spring Quarter	298
First Term Summer Quarter, 1944	241
<u>Training School</u>	
Summer School, 1943	195
Fall Semester	342
Spring Semester	377

After studying the enrollments for the year closing June 30, 1944 and the year closing June 30, 1945, you will note that a reasonable increase has been achieved. This enrollment is still low. We cannot expect our usual large enrollments until after the war. In September, 1944, it became necessary to open Swann Dormitory for girls, because Ordway Hall was full. Warren S. Swann Memorial Dormitory has been used as a Freshman Girls' Dormitory. Needless to say, it has been comfortably filled throughout the year.

Judging from advance reservations, these dormitories not only will be overflowing this year but one of our major problems is to find rooming houses for girls.

No member of our organization has been dropped; not a single basic course has been denied any student for certification or for degree requirements. We have twelve people on leaves of absence in the armed forces and other war programs. Whenever possible, their work has been absorbed by the other members of the staff. I do want to call your attention to the fact that we are, now, approaching the time when these people on military leaves will begin to return to us. I am under the impression that this college has some obligation to restore them to their former positions.

Extra-Curricular Activities

In cooperation with the Naval Academic Refresher Unit, we resumed football, last fall. We had an excellent team that made a splendid record. We continued basketball. Our team was not up to the usual Murray standard but very good when all conditions are considered. Our Dramatics Department continues to present excellent plays. The material has been prepared for our annual

student publication, "The Shield". This material is in the hands of the printers; but due to shortages beyond their control, it has not been published. We expect, however, to receive this publication during the summer.

The Training School has carried on all of its extra-curricular activities.

Regional Library

You are familiar with our Regional Library Service. During the past year, this program of our college has received considerable publicity in various parts of the country. I understand that Murray was the first Teachers College in America to offer library service to the surrounding region. As you know, this service was provided by the joint cooperation of Murray State Teachers College, the Tennessee Valley Authority and the Kentucky Library Association. As the result of a survey conducted by a group of experts in that particular field, the W. K. Kellogg Foundation, Battle Creek, Michigan, was invited to study the survey and to accept some financial responsibility for the operation of this service. The Kellogg people visited our campus on April 27 and 28, 1945, at which time the matter was thoroughly discussed, and was taken under advisement by this great Foundation. On July 9, a communication was received from the Kellogg Foundation advising that, at this time, that organization would not be able to aid us in our library program.

Alumni Association

Our Alumni Association continues to function. Due to the regulations of the Office of Defense Transportation, the annual banquet of this Association was not held at Commencement time; but a very fine reception was given to this year's graduating class by our Alumni. This organization is actively engaged in furthering the interests of Murray State; it awarded two scholarships for the coming year; and we can look forward to greater things from our Alumni.

College Farm

The College Farm continues to be operated efficiently and profitably. Mr. Carman and his associates are still doing fine work in carrying out the farm program. The Poultry House and Farm Workshop are practically completed, and will soon be ready for use. Our cannery canned approximately 47,000 cans of fruits and vegetables. I do not have to tell you how important this service is, during this period.

Health Workshop

In June, 1944, the college conducted a workshop in Malaria Control Education. It was so well received that it was decided that another workshop should be held in the summer of 1945. President Richmond was able to secure the sum of \$2,150.00 from the General Education Board to provide scholarships and a Director for this workshop. This sum was supplemented by a grant of \$540.00 from the State Department of Health and \$281.50 from the Kentucky Tuberculosis Association.

The workshop on Health Education, which included malaria control, tuberculosis, sanitation and nutrition, was held from June 5 to July 6. Approximately seventy-five teachers and sanitarians registered for the course. Many staff members of the Tennessee Valley Authority, the U. S. Public Health Service and the Kentucky State Department of Health attended the workshop to work with the group and to serve as consultants. The program was well received and successful in every respect.

Navy Program

The United States Naval Flight Preparatory School, which came to us January 1, 1943, closed October 31, 1944. We had an outstanding unit, and ours was one of the last schools in the country to be closed.

The Navy Academic Refresher Unit began July 1, 1944, and is still with us. Our contract has been extended for one year, beginning July 1, 1945. The Navy has the right, under this contract, to cancel the contract by giving ninety days' notice. Recently, official notification has been given us that, effective August 9, 1945, our contract quota will be raised from two hundred sixty three to four hundred. Lieutenant E. C. Keefe, Commanding Officer, expects four hundred trainees here at that time. The Navy Department has asked the college and the Commanding Officer of this unit to present joint recommendations for an adjusted contract. This is a very satisfactory contract, and is very helpful to the college; but it must be borne in mind that as our enrollment increases and more of our regular instructors are needed in the college program, it will become less profitable. It should also be remembered that dormitory facilities for our own students are becoming more and more inadequate.

Publicity

In the President's Report of July 17, 1944, attention was called to the fact that a committee had been appointed to prepare a handsome pictorial bulletin, in colors. He thought it would be unwise to publish this bulletin until we are nearing the time when we may reasonably expect a substantial increase in the student body. This bulletin has not been published. I believe that we should begin the preparation of this bulletin in order to have it ready by January or February of next year. Many letters have been written by the President to prospective college students. Mr. Smith and Mr. Shultz are contacting students to the extent that their limited supply of gasoline will permit. Mr. Doyle works particularly with prospective music students.

Finances

Mr. R. E. Broach, Business Manager, has presented an excellent financial report, which does not require comment. I wish, however, to state, in my own opinion, excellent business judgment has been exercised during the past year by the President. As you know, many salaries have been increased; these were necessary and deserved.

Extension Services

Two hundred fifty were enrolled for Correspondence Study. Those students ordered two hundred ninety courses. This is an increase over the previous year. The sum of \$2,658.78 was collected in fees; and there remains a balance due of \$372.27. Study Centers were conducted at Wickliffe, Princeton and Kuttawa. Much descriptive literature has been mailed by this Department to prospective students. The Placement Bureau cannot supply the demands for teachers.

Respectfully submitted,

M. O. Wrathner
College Administrative Officer

MOW:TB

Leave of Absence for Miss Maude Cochran, Nurse, Approved

Motion was made by Mr. Hart that the leave of absence for Miss Maude Cochran be approved. This motion was seconded by Dr. Crume, and was carried unanimously.

Leave of Absence for Mr. Rue L. Beale Extended

Motion was made by Mr. Winslow that the leave of absence for Mr. Rue L. Beale be extended from July 1, 1945 to January 1, 1946, in accordance with his request. This motion was seconded by Mr. Hart, and was carried unanimously.

Resignation of Mrs. Steve Jones, Dining Hall Assistant, Accepted

Motion was made by Mr. Hart that the resignation of Mrs. Steve Jones, Dining Hall Assistant, be accepted, effective May 31, 1945. This motion was seconded by Mr. Winslow, and was carried unanimously.

Employment of Mrs. Burley Scott, Dining Hall Assistant, Approved

Motion was made by Mr. Hart that the employment of Mrs. Burley Scott, Dining Hall Assistant, be approved, as reported by Mr. Wrather. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. Joseph N. Garton Reemployed Member Faculty

Motion was made by Dr. Crume that Mr. Joseph N. Garton be reemployed as a member of the faculty in the Fine Arts Department (Music) for the year beginning July 1, 1945 and ending June 30, 1946, at the same salary he was receiving when he went into military service, \$1,800.00 per year. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Mrs. Wilma Outland, Clerk in Registrar's Office, Approved

Motion was made by Mr. Hart that the Board of Regents approve the employment of Mrs. Wilma Outland as Clerk in the Registrar's Office at the salary rate of \$120.00 per month, her services to continue to the end of this summer. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Mrs. Oscar Corbin, Supervisor Fine Arts Building

Motion was made by Dr. Crume that the employment of Mrs. Oscar Corbin as Supervisor in the Fine Arts Building Lounge be approved, as reported to the Board. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. M. O. Wrather Authorized To Employ Secretary to the Librarians

Mr. Wrather called attention to the fact that the Secretary to the Librarians has been employed only temporarily, and that authority should be granted for the employment of some one to fill that position, regularly, prior to the opening of the fall quarter of college.

Motion was made by Dr. Crume that authority be given Mr. M. O. Wrather, Assistant to the President, to employ a Secretary to the Librarians. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Mr. Theodore Hart, Mr. C. E. Branscome and Mr. Thomas I. Porter, Instructors USN, Approved

Motion was made by Mr. Hart that the employment of Mr. Theodore Hart, Mr. C. E. Branscome and Mr. Thomas I. Porter as Instructors USN be approved as reported. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Continued Employment of Mrs. A. Carman as Instructor OSYA (Instructor at the Cannery); Mr. W. H. Brooks, Supervisor, Approved

Motion was made by Mr. Winslow that the continued employment of Mrs. A. Carman as Instructor OSYA (Instructor at the Cannery) and Mr. W. H. Brooks as Supervisor be approved as reported. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Dormitory Space - Housing Conditions

At this point, Mr. Wrather called to the attention of the Board the acute housing situation, which is due to the fact that since the Navy unit is still using Wells Hall, the number of requests from girls for room reservations is in excess of the number of girls that can be accommodated at Ordway Hall and Warren S. Swann Memorial Dormitory, combined, without overcrowding these two dormitories. Mr. Wrather stated that he had received a letter from Miss Ella R. Weihing, Dean of Women, concerning the housing situation; and he added that since we do not, now, have a dormitory available for men, the rooming situation is even more acute because the boys, too, have to secure rooms in private homes; and he recommended that a survey be made immediately of the housing situation in order that rooms for our students may be available.

Donall H. Sylvester Annual Scholarship of \$100.00 to Chemistry Major Accepted with Gratitude

Mr. M. O. Wrather reported to the Board of Regents that an alumnus of Murray State Teachers College, Mr. Donall H. Sylvester, 3024 Garland Avenue, Richmond 22, Virginia, has offered to establish an annual scholarship of \$100.00 for the benefit of a student majoring in Chemistry. Mr. Sylvester, who was originally from Christian County, R. # 3, Hopkinsville, Kentucky, was graduated from this college with "Honorable Mention" on August 26, 1932, when he received the Bachelor of Science degree with a major in Chemistry and minors in Mathematics and Physics. Mr. Sylvester's offer is, as follows:

3024 Garland Ave.
Richmond 22, Va.
June 28, 1945

Mrs. Cleo Gillis Hester
Murray State College
Murray, Kentucky

Dear Mrs. Hester:

In order to stimulate interest in the study of chemistry, I hereby offer to establish at Murray State College an annual scholarship of \$100 to assist in paying the expenses of one deserving junior or senior majoring in chemistry.

I reserve the right to select the student to receive the scholarship. The selection will be made from three applicants recommended by the head of the chemistry department and/or the president of the college.

To be entitled to the scholarship, each applicant must submit a statement of why he or she is studying chemistry. The application should include a confidential statement by the college of the applicant's financial ability. Also, I should like to have a transcript of the student's college credits including grades.

After the recipient of the scholarship is decided, I shall contribute the money to Murray State College to be paid to the designated student in a lump sum at the beginning of the term or divided over the school year which ever best serves the interests of the particular student.

Give my regards to my friends and former teachers at Murray.

Yours truly,

Donall H. Sylvester

Donall H. Sylvester

Mr. Wrather recommended that Mr. Donall H. Sylvester's offer of the scholarship, under the conditions set up in his letter, be accepted and the Head of the Chemistry Department be directed to look into the matter with Mr. Sylvester, and, further that a letter of appreciation for his splendid offer of service be written him.

Motion was made by Mr. Hart that Mr. Donall H. Sylvester's offer to establish an annual scholarship of \$100.00 for the benefit of a student majoring in Chemistry be accepted with gratitude, that the Head of the Chemistry Department be directed to take up the matter with him and that a letter be written to Mr. Sylvester expressing the sincere appreciation of the Board of Regents for his generous offer. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Mr. Harlan M. Mize, Instructor USN, Approved

Motion was made by Mr. Hart that the employment of Mr. Harlan M. Mize as Instructor USN be approved as reported. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Football Schedule for 1945 Authorized

At this point, Mr. Wrather read to the Board a letter which he had received from Mr. Roy Stewart, Head of the Department of Health Education, concerning the prospects for a schedule of football games for the fall of 1945, which letter indicated that he had discussed this matter with President Richmond prior to his illness, but no decision had been reached nor definite plans made. Mr. Wrather stated that since the Commanding Officer of the Navy Academic Refresher Unit on our campus had requested that we continue with our program of football on the same plan as was followed last year, the Navy furnishing most of the players, it was his recommendation that a football schedule for this fall be made, that Mr. Stewart be directed to contract for three home games, as a minimum, and that he arrange to play four home games if possible.

Motion was made by Mr. Hart that Mr. Roy Stewart be authorized and directed to prepare for a schedule of football for the fall of 1945, in cooperation with the U. S. Navy Academic Refresher Unit, with the understanding that he will schedule a minimum of three home games and that he will arrange to play four home games if possible. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Kentucky Rehabilitation Program; Designation of College Coordinator

Mr. Wrather reported to the Board that plans have been made for the enlargement of the Kentucky Rehabilitation program of the Special Education Division of the State Department of Education and that in order to facilitate the working out of the program, it is desirable that a member of the college organization be appointed as Coordinator. He recommended that Mr. E. H. Smith be designated as College Coordinator.

Motion was made by Mr. Winslow that Mr. E. H. Smith be designated as College Coordinator in the Kentucky Rehabilitation program of the State Department of Education. This motion was seconded by Dr. Crume, and was carried unanimously.

Leave of Absence Granted Miss Nadine Webb Overall

Motion was made by Dr. Crume that a leave of absence be granted Miss Nadine Webb Overall from September 24, 1945 to June 1, 1946, in accordance with her request, in order that she may continue her studies at Yale University toward her Doctor's degree. This motion was seconded by Mr. Hart, and was carried unanimously.

Request of Superintendent Prentice Lassiter that Utterback School Be Included in Calloway County Contract for Instruction at Murray State Teachers College Training School

Mr. Wrather reported to the Board of Regents that Superintendent Prentice Lassiter had recommended that Utterback School be included in the contract with Calloway County Board of Education for instruction at the Training School of Murray State Teachers College, also that transportation for students from that district be provided under the same contract. Mr. Wrather added that since this matter had not been presented to him in time for careful study and for inclusion in the agenda prepared for the meeting of the Board, it was his recommendation that Mr. R. E. Broach be directed to study this matter and make recommendations concerning the transportation of the students from Utterback District to our Training School and their instruction there.

Motion was made by Mr. Winslow that a committee composed of Mr. R. E. Broach, Mr. M. O. Wrather and Dean William G. Nash be appointed to make a study and submit recommendations concerning the matter presented by Superintendent Prentice Lassiter, the transportation and instruction of students living in the Utterback School District. This motion was seconded by Mr. Hart, and was carried unanimously.

Mr. M. O. Wrather's Statement to the Board of Regents

Mr. M. O. Wrather, Assistant to the President, submitted and read to the Board of Regents some observations and recommendations concerning several very important phases of the administration of Murray State Teachers College at this critical time in its history.

Motion was made by Mr. Winslow that the Board accept Mr. M. O. Wrather's recommendations, as read. This motion was seconded by Mr. Hart, and was carried unanimously.

Expression of Sympathy to Mrs. James H. Richmond in Illness of President Richmond; Confidence in Faculty and Staff Members Expressed

Mr. Winslow recommended that the Board of Regents go on record expressing sympathy to Mrs. James H. Richmond because of the serious illness of President Richmond in whatever way it is thought best. Mr. Winslow added that this Board ought to express its confidence not only to all the heads of the different departments of the college but to every single member of the faculty and staff, ask

for the full strength and cooperation of every individual, and let each one have the feeling that there are no disturbances or changes of status in mind for the immediate future but that the college will continue to carry out the policies of Dr. Richmond in the most excellent manner possible. Mr. Winslow stated further that complete confidence in every member of the faculty and staff should be expressed, and that this would most certainly inspire them to even greater effort in this critical period. Without official action, these observations and opinions were endorsed by the other Board members.

Election of Additional Faculty and Staff on Recommendation of Assistant to the President, Dean and Head of Department Concerned

Motion was made by Dr. Crume that the election of additional personnel be made upon the recommendation of Mr. M. O. Wrather, Assistant to the President, Dean William G. Nash and the Head of the Department concerned. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. M. O. Wrather, Assistant to the President, Authorized To Sign Necessary Papers in Absence of President


Motion was made by Mr. Hart that Mr. M. O. Wrather be authorized by the Board of Regents, in the absence of the President of Murray State Teachers College, to sign, as Assistant to the President, any necessary papers in carrying on the work of the college. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Adjournment

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Mr. Winslow, and was carried unanimously.



Chairman *Pro Tem*



Secretary